

# Project Manager



## Full job description

RedZone Robotics, Inc. provides wastewater asset management solutions, using clear and concise data to guide asset managers in critical infrastructure decisions. We understand the cost of infrastructure failures and shepherd leaders in the processes that protect their communities with the most efficient and economical solutions. RedZone Robotics believes that what lies underground directly affects the communities that live above. Our process, from inspection to data delivery, is guided by the belief we all deserve a safe place to live, work, play, and grow old.

If you are interested in a friendly, cooperative, and exciting corporate environment where you will be continually challenged and opportunities abound, RedZone Robotics is the place for you! Learn more about us at [www.redzone.com](http://www.redzone.com).

This role is a client-faced role and is also responsible for ensuring all internal RedZone departments have required information at the correct time to ensure an appropriate and acceptable end product for our clients. Project Managers are expected to interface with other departments and the client regularly to understand full project requirements. Project management will take a pro-active role from kick-off through the inspection stage, reporting stage and timely collections to ensure customer satisfaction and compliance to the client specifications. This will allow reduction of re-work and improvement of overall RedZone efficiency by avoiding poorly planned and improperly managed projects.

## Responsibilities:

- Responsible for delivery of appropriate information and execution of all stages of project planning - deployment, reporting, customer billing and collection execution. A major part of this role is to provide a pro-active interface between the internal departments and the clients to ensure effective definition and delivery of the end product.
- Execute work order, project plan and timeline for all deployments and clients in a timely manner.
- Ensure the proper execution of required contracts. Additionally, ensure that the internal resources have an acceptable working knowledge of the contract to allow proper execution in a timely and efficient manner.
- Manage the execution of change orders to capture scope changes on deployments.
- Develop agenda, coordinate and lead internal kick-off meetings where sales delivers work order and as much information as possible to project manager. Project manager will develop next steps and hand-off deployment.
- Upon completion of internal kick-off meeting, project manager will lead the customer kick-off meeting to set expectations and address any questions.
- After kick-off, project manager will chair weekly customer meetings to ensure open communication, assist clients and make them better understand our services in a real-time fashion.
- Perform other duties as assigned.



## Education and Qualifications:

- Bachelor's Degree in Engineering or related discipline is preferred.
- 3+ years of experience with experience managing multiple projects at a time.
- Experience in wastewater treatment is a plus.
- PMP certification is preferred.

## EQUAL EMPLOYMENT OPPORTUNITY

It is the policy of RedZone Robotics, Inc. to provide equal employment and advancement opportunities to all individuals and to administer its personnel practices based on merit, qualifications, and abilities. RedZone will maintain an environment free of discrimination or harassment on the basis of actual or perceived race, color, national origin, religion, sex, sexual and reproductive health decision-making, age, actual or perceived physical or mental disability, genetic information, marital status, sexual orientation, gender (including gender identity or expression and/or the status of being transgender), military or veteran status, citizenship status, status as a victim of domestic violence, stalking, or sex offense, caregiver status, arrest or conviction record, credit history, unemployment status, or any other unlawful criterion or circumstance. RedZone prohibits and will not tolerate any such discrimination or harassment, or retaliation in response to good faith reports or the provision of information about such discrimination or harassment.

Job Type: Full-time

### Benefits:

- 401(k)
- 401(k) matching
- Dental insurance
- Employee assistance program
- Employee discount
- Flexible schedule
- Health insurance
- Health savings account
- Life insurance
- Paid time off
- Referral program
- Vision insurance

### Schedule:

- 8 hour shift
- Day shift
- Monday to Friday

Work Location: In person

If you require alternative methods of application or screening, you must approach the employer directly to request this as Indeed is not responsible for the employer's application process.

